

PRESCRIBED FEES

		<u>Amount</u>	<u>VAT</u>	<u>Total</u>
A	Request fee	50.00	7.00	57.00
B	Reproduction fees			
1	Photocopies per A4 or part thereof	1.10	0.15	1.25
2	Printed copies @ A4 or part on computer	0.75	0.11	0.86
3	Copy in computer readable form			
	a Stiffy disc	7.50	1.05	8.55
	b Compact disc	70.00	9.80	79.80
C	Access fees			
1	Photocopies per A4 or part thereof	1.10	0.15	1.25
2	Printed copies @ A4 or part on computer	0.75	0.11	0.86
3	Copy in computer readable form:			
	a Stiffy disc	7.50	1.05	8.55
	b Compact disc	70.00	9.80	79.80
D	To search and prepare the record for disclosure , for each hour or part of an hour reasonably required for	30.00	4.20	34.20
	If any other form of access is required, the fees as prescribed by the SAHRC will apply.			
E	Postage			
	The actual cost of the postage will be payable by the requester if a copy of the record is to be posted.			
F	Links for fees			
	The following websites can be accessed to obtain or confirm the fees:			
1	www.sahrc.org.za	South African Human Rights Commission website		
2	www.doj.gov.za	Dept of Justice and Constitutional Development		

10. PRESCRIBED FORMS

Copies of the forms are available as Annexure A to the manual.
Copies of the forms are available at the premises of the South African Grain Information Services.

11. GUIDELINES

The guidelines as laid out by the SAHRC for the completion of the manual, was used in the preparation of the manual.